IQAC ANNUAL DEPARTMENTAL REPORT
Report for the Department of Vocational Studies Year 2021-22
(Information should be compiled for the period starting from 1 st July 2021 to 30 th June 2022))

Name of the Teacher In-Charge of the Department: _____

PART A

1. List of courses (subjects) offered across the department during the year

Program code	Program Name	Course code	Course Name	Year of introduction
102 and 103	B.Voc	102 and 103	B.Voc	2015-16

2. Courses (Subjects) that include experiential learning through project work/field work/internship (if applicable)

Program name	Program code	Name of the Course that include experiential learning through project work/field work/internship	Course code	Year of offering	List of the students studied course on experiential learning through project work/field work/internship	Number of students	Link to the relevant document (List of all the students, geotagged photographs, reports of the projects, field trips, internships, etc
102 and 103	B.Voc	B.Voc	102 and 103		View	150	

3. Placement of outgoing students (On and Off-Campus Placements):

Year	Name of student placed	Contact Details of the student	Program graduated from	Name of the employer with contact details	Pay package at appointment\ (In INR per annum)	On Campus or Off Campus	Attach Appointment Letter(write individual file name,put all the appointment letters in a single folder)
2021-22	PRANAVI SHARMA	8920226130	Bachelor of Vocational Studies (B.Voc) Retail Management and IT	The Oberoi, New Delhi	2.5 L		

Year	Name of student placed	Contact Details of the student	Program graduated from	Name of the employer with contact details	Pay package at appointment\ (In INR per annum)	On Campus or Off Campus	Attach Appointment Letter(write individual file name,put all the appointment letters in a single folder)
2021-22	JESSICA ANTHONY	9871523225	Bachelor of Vocational Studies (B.Voc) Retail Management and IT				
2021-22	KAMAKSHEE SINGH	9650591376	Bachelor of Vocational Studies (B.Voc) Retail Management and IT	GIST	3 LPA		
2021-22	SIMRAN HASIJA	8178103863	Bachelor of Vocational Studies (B.Voc) Retail Management and IT	-	-		
2021-22	MANSI	7970356422	Bachelor of Vocational Studies (B.Voc) Retail Management and IT	Times Internet	3.49 Lpa		[View](#)
2021-22	ANJU JOE	8592990856	Bachelor of Vocational Studies (B.Voc) Healthcare Management	GIST	2,25,00		[View](#)
2021-22	VIDHI PANT	9711768406	Bachelor of Vocational Studies (B.Voc) Retail Management and IT	Genpact	4.4L		
2021-22	MEHAK JAIN	9582785086	Bachelor of Vocational Studies (B.Voc) Retail Management and IT	UGRAD	7,50,000		[View](#)

Year	Name of student placed	Contact Details of the student	Program graduated from	Name of the employer with contact details	Pay package at appointment\ (In INR per annum)	On Campus or Off Campus	Attach Appointment Letter(write individual file name,put all the appointment letters in a single folder)
2021-22	KANAK KHANNA	9958370283	Bachelor of Vocational Studies (B.Voc) Retail Management and IT	Quirk	Not discussed yet		
2021-22	SHARON SHALINI KUJUR	9953395269	Bachelor of Vocational Studies (B.Voc) Healthcare Management	GIST Management Solutions Pvt Ltd	2-5 LpA		
2021-22	APARNA JHA	9315007533	Bachelor of Vocational Studies (B.Voc) Healthcare Management	Accenture	2.44CTc		

4. Students progressing to higher education (passing in the previous academic batch):

Name of student enrolling into higher education	Program graduated from	Name of institution joined	Name of programme admitted to	Proof of Admission (ID Card or Admission receipt)
VANSHIKA JAIN	Bachelor of Vocational Studies (B.Voc) Retail Management and IT	ICAI	CA	
SAMRIDDHI ZITA BILUNG	Bachelor of Vocational Studies (B.Voc) Retail Management and IT	ST. JOSEPH UNIVERSITY	MA Advertising and pubic relations	
GRACY JOHN	Bachelor of Vocational Studies (B.Voc) Retail Management and IT			View
ANKITA BISHT	Bachelor of Vocational Studies (B.Voc) Retail Management and IT			View
PRIYANSHI SHARMA	Bachelor of Vocational Studies (B.Voc) Retail Management and IT	New delhi institute of management	Master of Business Administration	View

Name of student enrolling into higher education	Program graduated from	Name of institution joined	Name of programme admitted to	Proof of Admission (ID Card or Admission receipt)
MARISHA CHHABRA	Bachelor of Vocational Studies (B.Voc) Retail Management and IT	Kings College London	Msc Human Resource Management & organisational analysis	

5. Students qualifying in state/national/ international level examinations

sr no	Year	Registration number/roll number for the exam	Names of students selected/qualified	NET	SLET	GATE	GMAT	CAT	GRE	JAM	IELTS	TOEFL	Civil Services	State government examinations	Other	Proof\ofQualification
1		191172	ANKITA BISHT					Yes								View
2		191115	SHARANYA SAI								Yes					
3		191015	AARUSHI SHARMA				Yes									
4		191095	RONIYA MANUEL					Yes								
5		191003	TANISHA BHATIA					Yes								

6. Co-curricular programmes arranged by the Department:

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills
5. Placement or Career related talks
6. Preparation for competitive exam, etc.

Name of the Event/Talk/Seminar	Date of the Event (DD-MM-YYYY)	Number of students participated	Number of Faculty Members participated	Short report containing details of names of students/staff, resource persons, geotagged photos, attendance sheets, etc.	Type
No record found.					

*Attendance Register with student's signature to be maintained.

7. Workshops/Seminars/Conferences (National/International) organized by the Department

Year	Name of the workshop/ seminar/ conference	Number of Participants	Date From – To	Attach detailed report including number of participants, geotagged photos, etc)
2021-22	National Conference on "Sustainability in Retail and Healthcare Management"	230	2022-04-19 - 2022-04-19	[View](#)

8. Outstanding visitors to the Department in the course of the academic year:

Name	Designation	Purpose of visit	Date	Attach detailed report including number of participants, geotagged photos, etc)
Vaishali Jain	co-founder of getmyresumes.in	Workshop on resume writing	2022-09-25	[View](#)
Gowri Ram	Career coach.	Workshop on resume writing	2022-09-26	[View](#)
Mr Priyank Ahuja	Product manager and consultant at Accenture	Seminar	2021-10-01	[View](#)
Mr Timothy Liew	Retail sales consultant and stratgist	Webinar	2021-11-28	[View](#)
Mr Vinod Kumar	Director Sales Operations at WHATFIX	Webinar	2021-11-24	[View](#)
Mr. Himanshu Sarpal	CA	Webinar	2022-11-08	[View](#)
Mr Vinay Pareek	Solution Architect, SAP	Webinar	2022-03-05	[View](#)
Dr Ruchika R. Jha	Public healthcare consultant and a Harvard (HPAIR) scholar	Webinar	2022-02-01	[View](#)
by Dr Arushi Sethi, Dr Daksh Sethi & Dr Sharan Sodhi	Sir Ganga Ram Hospital	Seminar	2022-03-29	[View](#)

9. No. of Department meetings held in the course of the academic year: 19_____

   *Documentation of meetings with proper Agenda and Minutes to be maintained and kept with the department.

10. Library: Budget for the year and its utilization

a) Total no. of books/journals appertaining to the subject in the College Library: _____

b) Amount of Library Budget available to the Department: _____

c) No. of new books/journals added to the library for the Department in the year: _____

11. Laboratory Equipment available in the department (wherever applicable):

a) Budget of expenditure on maintenance of the equipment:

b) Actual expenditure on maintenance of the equipment:

c) Stock register of equipment purchased and discarded in the academic year :

12. Alumni Day and other Alumni related activities/events held during the year

Name of the event	Number of Participants	Date	Report including list of alumni attending, geotagged photographs, alumni as resource persons, etc
No record found.			

*Departments are suggested to maintain a proper alumni database with information related to placements, higher education, competitive exams, etc.

13. Students in the Department who participated in academic events/competitions in other colleges and universities:

Name of Student	Class	Roll Number	Programme/Event/Competition	Award, if any (Attach the Certificate of Participation/Award)	Venue	Date	Attach photographs, if any

14. List of students who were awarded honors/merit certificate/recognition from college and university or any other eminent institution:

Name of the activity	Name of the Award/ recognition for Institution for the Institution	Name of the Awarding government/ government recognised bodies	Year of award
No record found.			

Name of Student	Class	Roll Number	Nature of Merit/ Recognition (Attach the Certificate)	Attach photographs, if any
MISHELLE ANTHONY	Bachelor of Vocational Studies (B.Voc) Healthcare Management	200052	First runner up at Moneyholics, Arthkshetra Won Moneyholics, a finance-based competition open to all colleges across India as the first runner up and received prize money of Rs. 500. View	

Name of Student	Class	Roll Number	Nature of Merit/ Recognition (Attach the Certificate)	Attach photographs, if any
MISHELLE ANTHONY	Bachelor of Vocational Studies (B.Voc) Healthcare Management	200052	1st Position Winner of Oh My Disney competition Won a marketing contest organised by the college society, with a ton of goodies and coupons from different sponsors and a cash prize of Rs. 1000. View	
TANISHKA TALWAR	Bachelor of Vocational Studies (B.Voc) Healthcare Management	200396	Lacuna : Creative Writing Competition It was a creative writing competition in which there were 3 topics and I wrote on Pen-a-Tale. View	

*Details of Sports/Cultural achievements to be provided in the society reports.

15. Number of students of the Department who have participated in Community Development programmes:(from Society portal)

Year	NSS	JMCEP	WDC	NCC	Peace	Green	Departmental	Any other
I Year	0	0	0	0	0	0		
II Year	0	0	0	0	0	0		
III Year	0	0	0	1	0	0		

16. Number of awards and recognitions received for extension activities from government /government recognised bodies (only if done on department level)

Name of the activity	Name of the Award/ recognition for Institution for the Institution	Name of the Awarding government/ government recognised bodies	Year of award

17. Details and activities of Incubation Centre/Entrepreneurial Support Systems formed by the department
N/A

18. SWOC Analysis

STRENGTHS • This course is a blend of theory & practical with hands-on trainings through industry tie-ups for internships and recruitment. • These students will be skilled graduates, thus employable more than any other graduate. • Faculty/experts straight from the industry and academia. • Range and scope for various teaching methodology like group discussions, case studies, role plays, seminars, projects etc. • Remarkable transition is seen in students from low confidence and knowledge to abundant knowledge gain because of the industry exposure. • There is a lot of scope for students to contribute towards community services and our students are participating in big way to make a difference in society. We are contributing towards well rounded holistic development of the students. WEAKNESS • Being introduced for the first time in Delhi University, a lot of things are not in place • Many students were not aware of these two courses. • The remuneration to the industry experts/visiting faculties cannot be matched as we have our own limitations. • Role played by the industry is not being monitored by the concerned SSC • UGC has withdrawn funding as promised to colleges for these two course. OPPORTUNITIES • Students are getting direct access and exposure to the industry through internships/trainings (at times paid in the form of stipend). • They are getting opportunity to interact with top most industries and the best, experienced experts through expert talks arranged for them. • These students are also sent outside college for relevant conferences and seminars • Trips and visits are organised like to Aravalli Biodiversity Park etc. • We create job opportunities for our students by inviting relevant companies in campus/out-campus. • We guide and assist our students to pursue higher studies. • We also arrange for Career counselling workshops. CHALLENGES • We need to have more industry support-have more tie-ups for training/internship and recruitment. • Convincing industry about job ready, employable candidates. • To change the mind-set of the industry . • To fix classes as per the suitability of the industry experts/visiting faculty. • The concerned sector skill councils do not provide any suitable support in internships and recruitments. • Though B. Voc. courses have a distinctive professional composition, they are yet to find full acceptance & gain the same kind of popularity as the mainstream courses.

19. Future Plans

• We have partnered with Center of Vocational Excellence (CoVE) - Knowledge Center for welfare and Assistive Technology VEST Denmark (VFVvest) to design and develop a VET MOOC platform which will integrate Virtual - and Augmented Reality (VR/AR), Artificial intelligence (AI) to provide practical and hands on training to our students. • They visited our campus and interacted and did the prelim round of survey form with B. Voc. students to get a better understanding of creating the same. • We also got approval from UGC to start two more specialized B. Voc. courses: a. B. Voc. - BFSI, b. B. Voc. - Data Science & Analytics • To have more tie ups with new industries to have wider hands on exposure for our students. • To introduce and facilitate vertical mobility for our students and are working towards it. • To bring in more companies in our campus to offer wider range of job opportunities for our students. • To organize and facilitate 'Train the trainer' workshops for our faculty.

PART B

1. Attendance(a

Teacher	Class	No. and Title of Paper	No. of Lectures Delivered	No. of students in different attendance categories					
				85% & above	80% above but less than 85%	75% above but less than 80%	70% above but less than 75%	66.6% above but less than 70%	less than 66.6%
1									
2									

2. College Society/Administrative activity/Student Related Activity for which teachers in the Department are responsible:

Name of Teacher	Society/Activity	Type	Indicate Convenor/Member
Dr. Anupreet Vig	Health & Professional Hygiene-Webinar	Academic activities at Institute level	
Dr. Anupreet Vig	Mental Health Week	Academic activities at Institute level	
Dr. Anupreet Vig	National Conference	Academic activities at Institute level	
Dr. Shalu Solanki	JMC	Mentor-Mentee	
Dr. Shalu Solanki	National Conference	Academic activities at Institute level	
Dr. Shalu Solanki	Panel Discussion- Small Business And Their Journey	Academic activities at Institute level	
Dr. Shalu Solanki	Webinar- CV/Resume Building	Academic activities at Institute level	
Dr. Shalu Solanki	Webinar- Consumer Relationship Management	Academic activities at Institute level	
Dr. Shalu Solanki	Webinar- Enterprise Resource Planning	Academic activities at Institute level	
Dr. Shalu Solanki	Webinar- Future of Retail Post Pandemic	Academic activities at Institute level	
Dr. Shalu Solanki	Webinar- How to launch your own Business and the Growth/Challenges	Academic activities at Institute level	
Dr. Shalu Solanki	Webinar- Impact of Covid-19 on Retail	Academic activities at Institute level	
Dr. Shalu Solanki	Webinar- Product Management	Academic activities at Institute level	
Priya Dahiya	Green Society	Society	Member

*Details of events organized by the societies to be given in the society reports only.

3. University assignments undertaken by teachers of the Department. (Paper setting for previous two semesters for which results are declared, syllabus committees, Member of Board of Studies, Member of Department Research Committee, etc)

Paper Setting/evaluation/curriculum development

Name of Teacher	Type	Paper Name	Semester/Year	Supporting Documents/ Evidence
Dr. Shalu Solanki	Setting of question papers for UG/PG programs	FOM	Sem 4	

Name of Teacher	Type	Paper Name	Semester/Year	Supporting Documents/ Evidence
Dr. Shalu Solanki	Setting of question papers for UG/PG programs	Marketing Management	Sem 6	
Dr. Shalu Solanki	Assessment /evaluation process of the affiliating University	FOM	Sem 4	
Dr. Shalu Solanki	Assessment /evaluation process of the affiliating University	Marketing Management	Sem 6	

4. Publications (books, research papers/articles and book reviews) by members of the Department during the course of the academic year.

a) Number of research papers per teacher in the Journals notified on UGC website

Title of paper	Name of the author/s	Name of journal	Year of publication	ISSN number	Link to the recognition in UGC enlistment of the Journal /Digital Object Identifier (DOI) number		
					Link to website of the Journal	Link to article/paper/abstract of the article	Is it listed in UGC Care list/Scopus/Web of Science/other,mention
No record found.							

b) Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher

Sr.No	Name of the teacher	Title of the book/chapters published	Title of the paper	Title of the proceedings of the conference	Name of the conference	National /International	Year of publication	ISBN/ISSN number of the proceeding	Affiliating Institute at the time of publication	Name of the publisher	Attach Cover Page,Title Page, Content Page
No record found.											

5. Participation of faculty in:

a. International Conferences held abroad, with topic, place and dates

b. National/International Conferences held in India, with topic, place and dates

Name of Teacher	Dept.	Name of Conference/Seminar/Meeting/	Nature of Participation(participant/resource person/panelist)	Venue	Duration(from – to)(DD-MM-YYYY)	Attach Certificate of Participation
No record found.						

6. Teachers undergoing online/ face-to-face Faculty Development Programmes (FDP) (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short Term Courses etc.)

Name of teacher whoattended	Title of the program	Duration (from – to) (DD-MM-YYYY)	Nature of Participation(Participant or resourceperson)	Attach Certificate of Participation
No record found.				

7. Honours received by faculty members at the International/National level

Name of the teacher	Nature of Recognition	Granting Authority	Supporting Document
No record found.			

8. Teachers who have completed Ph.D/ D.M/M.Ch./D.N.B Super speciality/D.Sc./D.Litt. during the year

Name of full time teacher completing Ph.D./D.M/M.Ch./D.N.B Superspeciality/D.Sc./D.Litt.	Qualification(Ph.D./D.M/M.Ch./D.N.B Superspeciality/D.Sc./D.Litt.)	Title of the Thesis	University	Attach Proof of Completion/Copy of Degree
No record found.				

9. Number of teachers registered as Research Supervisor and students registered under them:

Name of the Teacher	Name of the Principal Investigator/Co-investigator	Department of Principal Investigator	Year of Award	Amount Sanctioned	Duration of the project	Name of theFundingAgency	Type(Government/non-Government)
No record found.							

10. Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs, etc.

Name of the Project/Endowments,Chairs	Name of the Principal Investigator/Co-investigator	Department of Principal Investigator	Year of Award	Amount Sanctioned	Duration of the project	Name of the Funding Agency	Type (Government/non-Government)
No record found.							

11. Teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies

Year	Name of teacher	Name of conference/workshop attended for which financial support provided	Name of professional body for which membership fee is provided	Amount of support/membership fee received (in INR)
No record found.				

12. Mentor Ward Report

Name of the Teacher	Issues Raised	Issues resolved

*Attach the Mentor Ward List of the department teacher-wise with the report.

Instructions to fill the Departmental Report

- Programme means the degree. For example: B.A. Programme, B.A. Hons, etc.

- Course means the subjects taught within the Programme. For example: Human Resource Management, Calculus, etc.
- The departments are requested to maintain all the supporting documents/reports on a Google Drive Folder (via Department's Mail ID) and attach the link of the respective folder in the tables above.
- All the above information is mandatory to fill.